



WENDOUREE ATHLETIC CLUB Inc

Inc No A 2824 ABN 49 928 547 941
P.O Box 160N, Ballarat North, 3350

Meeting held on 16th January 2019. Meeting opened at 7.36pm

Present: Stephen McLennan, Michelle Hawkes, Alison Fidler, Brendan Hawkes, Tyler Davis, Nev Down, Kris Davis

Apologies: Caitlin Christie, Bill McLennan, Phillip McLennan,

Matters Arising:

- Approve November minutes
- Need to follow up with The Sign Mill and Josh about honour board.
- Need to follow up with Troy Drever Signs to put sign up in the junior area.

Moved: Alison Fidler

Seconded: Michelle Hawkes

Outwards Correspondence:

Inwards Correspondence:

Emails Received:

Ash Rodger – Brac minutes
AV – Upcoming coaches courses
Lake Wendouree bookings confirmed until June 2019 for club meetings
Jessica Watts – Community Group advertising
Fed Uni – Invoice for Teachers Games
Glenn Turner – AV News
Nev Down – BRAC records
Teagan Kenny - Ozebuddy - Helping communities get Active in Ballarat!
Teagan Kenny – Grants available
Rod Griffin – CC season starter

Accounts for Payment:

<u>Name</u>	<u>Item</u>	<u>Amount</u>
Fed Uni	Teachers Games invoice	\$250
	<u>Total:</u>	<u>\$250.00</u>

Moved: Michelle Hawkes

Seconded: Alison Fidler

Treasurers Report:

Moved: Alison Fidler

Seconded: Brendan Hawkes

Reports:

Financial Report - (Alison Fidler)

Term Deposit due in May 2019. Still waiting on the McCain's payment to come through. We also need to transfer \$500 to the debit card.

Social Report - (Michelle Hawkes)

Presentation night will be on the 16th February 2019, Michelle will go and book the Barkly this week.

Fundraising Report - (Steve McLennan)

Nil

Woody Yaloak Report - (Peter Luke)

Nil

BRAC Report - (Steve McLennan)

Brac meeting was held on the 14th January.

See attached.

Next meeting 25th Feb.

AV Report- (Steve McLennan)

Nil

Junior Report – T & F – (Michelle Hawkes)

We start back again on the 1st Feb.

Moved: Tyler Davis

Seconded: Nev Down

General Business:

Steve McLennan	The Clubs 70 th Anniversary is coming up in November, Phil is keen to organise a reunion for club members past and present. We will look at the 16 th November at this stage? Lots of work to be done before then, chasing up old members etc. The venue has been booked and the booking is pending.
Michelle Hawkes	Nil
Nev Down	At the Ballarat gift, Brac are going to hold the 1500m invitation race again. Nev has put in 2 nominations for Nick Fidler and Harry Sharp for the Junior Sports Person of the Year. Congratulations to Nick Fidler for winning the 2000m under 18 Steeple chase title in Cairns at the National All Schools championships.
Alison Fidler	Nil
Brendan Hawkes	Nil
Tyler Davis	Nil
Kris Davis	There is a new post to stop those driving in on the grounds a Wendouree and how is our third discus ring going? Steve hasn't had a chance to yet. Have we followed up on the insurance with little athletics? We still need to look at who YCW are insured through. Brendan will follow up.

Meeting Closed at 9.18pm

Next meeting proposed for the 27th February 2019 @7.30pm

BALLARAT REGIONAL ATHLETIC CENTRE
Board Meeting Minutes
Monday 15th January 2018 @ 7.30pm

Meeting Commence: 7:35pm

John Weeks declared a conflict of interest as he works for the City of Ballarat.

Present: Steve McLennan (Chair), Ashley Rogers (note taker), Michelle Hawkes, Rod Griffin, John Weeks, Paul Burge, Helen Rieniets, Marita Rieniets, Julie Bicknell

Apologies: Shane Bicknell, Nev Downs, Josh Attwood

Minutes of Previous Meeting:

- Has John been given the previous BRAC sponsorship information
 - Yes. He requires more information about Llanberris usage which Ash can supply him.
- Have we gained access to the PayPal account
 - Still more to be done to gain access to the account. Marita and Helen to call PayPal about gaining access
- BRAC constitution section 12.6 regarding
 - Rod has contacted Karelia Darracott (former BRAC secretary and senior lawyer) about our current issue with current board delegates and being paid employees of BRAC. She was able to confirm that under the current BRAC constitution there is no conflict of interest. Therefore
 - With this new information it was confirmed that the current constitution that had been circulated recently was not the most current version.
 - We need to get a copy of this constitution ASAP
 - Therefore Rod moved that Steve (cleaner), Helen (canteen manager) & Ash (facilities manager) can continue on in their current roles
Moved: Rod Seconded: Julie Vote: **Carried**
 - It was agreed upon that as part of 2019 AGM that the constitution needs to be reviewed.
- Astro turf outside the photo finish pavilion
 - Steve still to organise a quote
 - John volunteered to organise a quote and after some searching it was confirmed that the company that laid the grass was "Associated Synthetic Grass"
 - Julie added that this is a continuing issue bought up at Little Athletics meetings. They are requesting that it be fixed by the 2nd of February for their first round back and stressed it needs to be done by the Regional Little Athletics competition on the 16-17th of February.

Motion: That the minutes are a true and accurate record of the last meeting:

Moved: Rod Seconded: Helen Vote: **Carried**

Correspondence:

In:

- Email and call from Corey Saitta thanking BRAC for allowing him to attend the last meeting (Attached)
- Invoice from Oxley Nets
- Invoice from InterSport
- Invoice from Phillip Symth Visual Creations (throwing in progress signs)
- Email from Melissa Douglas regarding missing medal plates from last year's Country Championships
- Email from Anthony Ebery regarding booking Llanberris for a Cross Fit competition
- Email from Sharyn Canny at Ballarat Associated Schools (BAS) regarding BRAC risk management plan and evacuation plan
- Email from SkyComms about access to the Optus Tower for maintenance
 - Rod noted in future that these calls need to be handballed to council and shouldn't be up to Ash to let them in.
- Email from Julie Bicknell asking to move Little Athletics meeting
- Correspondence from Ben Foster with costs for necessary website update
- Email from Relay For Life requesting to attend the next BRAC meeting

Out:

- Email out to Corey Saitta informing him that we will provide him with a list of potential athletes for the WestVic Academy
- Email out to Anthony Ebery regarding his booking request
- Emails out to Melissa Douglas sorting out Country medals issue

- Corresponding with SkyComms about gaining access to Llanberris
- Email out confirming change of Little Athletics meeting
- Email out to Relay For Life regarding attending the BRAC meeting.

Reports

Treasure's Report:

The financial reports for November and December are attached. Helen noted that this does not include stock in the canteen; she predicted there is roughly \$4000 in stock.

Helen reported that the money raised from the 3k mental awareness run on the 3rd of December totaled just under \$150. It was unanimously agreed that as a show of good faith that this figure would be raised to \$200. Rod moved that the money donated to Head Space on behalf of BRAC total \$200.

Moved: Rod Seconded: John Vote: **Carried**

- Helen will donate the money to the local Head Space office.
 - Julie noted it would be wise to get a donation certificate as well from them.

Rod noted that we have a lot of money sitting in the general account currently and would it be wise to move some into the long term accounts. After a small discussion it was decided that \$10000 needs to be moved into the Term Deposit 2 account.

Moved: Rod Seconded: Helen Vote: **Carried**

Council Report

Nil

Track Report

Since Nev was an apology for the meeting Rod gave a small report on what he had observed since the last meeting.

Numbers for the AV Shield rounds completed:

- Round 7 – 97
- Round 8 – 86 (64 athletes this time previous year)
- Round 9 – 82

A reminder that Round 10 starts 5:45pm this coming Saturday.

Rod noted that the points scoring system needs to be reviewed because currently veterans have too much of an advantage under the AV performance scoring system. Currently the winner of the AV Veterans age group always wins the overall premierships.

- As noted in many previous minutes if we are to change the scoring system somebody would have to allocate the time. Currently nobody has time to score though
 - Helen reminded the committee that Paul Hayes is happy to do the scoring if required.
- John queried why we can't change it back to graded competition?
 - A small discussion was created and the following issues are why it wouldn't be feasible
 - The numbers attending track meets currently just wouldn't be able to accommodate graded competition
 - It would be an unpleasant system for upcoming juniors and would create a competition that would be discouraging for them.
 - Additional administration hours would be created organizing the events and results

John queried that can athletes who miss out on signing in for events during AV Shield still compete under invite rules after one of his club athletes missed check in and suffered a panic attack. It was of his opinion that we shouldn't be penalizing young athletes for simple mistakes and getting results like these.

- The committee understands that this was an unfortunate result of what had occurred.
- It was noted that what we don't want to do is set a precedent where the check in system is viewed as an unnecessary part of the competition
- All heats are generated in Meet Manger before the event so adding people on the fly would be greatly time assuming
- The onus is still on the athlete to make sure they are checked in. Team Managers are encouraged to keep reminding athletes to check in so this doesn't happen in the future. It was also noted that Team Managers can also sign in on behalf of athletes.

Rod queried can the best performance for the end of season awards be done outside Llanberris?

- Ash was pretty confident that it was decided it needs to be performed at Llanberris in a previous meeting.
 - After looking through prior minutes Paul was able to find the section regarding this matter (Track meeting minutes 27/08/2018). It didn't state at any stage that these performances needed to be completed in Ballarat.
 - Due to this fact Rod moved that the best performances for men's and women's events needed to be completed at Llanberris Reserve
 - Moved: Rod Seconded: Marita Vote: **Carried**

Following on from the above conversation it moved to who received medals at the end of year awards ceremony. The following was confirmed:

- The best men's and women's performances of each event (open performance only)
- The highest point score for each age group of both genders
 - Mens - Under 14, 16,18, Open, 40+
 - Females - 14, 16, 18, Open

Cross Country

Steve reminded everybody that the open forum for the upcoming 2019 Cross Country season is to be held on the 4th February at 7:30pm. Please spread the word to all club members

Canteen

Helen reminded Wendouree that they are on canteen duty this coming weekend for round 10 of AV Shield

Helen wanted it known that she still needs to find more people to help out in the canteen during school events over the next few months

- Clubs to take back to members and ask around,

Officials

Steve noted that like round 8 we will be running 2 shot put rinks again.

Like always the officials are working a fantastic job of running the program. Helen will get the roster out for this weekend as soon as she can.

Facilities Report

Ash informed the board that the battery for the defibrillator needs replacing. He has looked into prices to replace it and we have the following options.

- Genuine Phillips battery - \$270
- Non genuine battery - \$85

It was of Ash's opinion that the batteries will be very similar and hasn't had any issues with non-genuines in the past

- All agreed to buy the \$85 battery

Ash has been looking into fixing the wifi issue in the Tom Roberts pavilion. He will test a wifi signal booster to see if this fixes the issue. If this is successful they usually retail for around \$100

With Dean Ryan's upcoming coaching seminar he will require the projector. Ash queried if anybody has seen it recently as he wasn't able to locate it. If it can't be located Ash is happy to bring down the YCW one.

- Thoughts are that Sarah Davis might have as she was the BRAC president the last time it was probably used.
 - After the meeting it was found!

With the turnstile back in a full capacity Ash is running into situations where people are losing gate cards, buying a new one and then requesting to have passes transferred to the new card. Ash wasn't sure if this is the line he should be taking.

- The whole board agreed that transferring fees over was the right thing to do.

Motion: That the reports be received:

Moved: Seconded: Vote: **Carried**

General Business

Julie

Julie enquired if Little Athletics could store a bain-marie in the Stuart Hunter pavilion for 2-3 weeks while the trailer that it is stored on is being repaired

- Small discussion about the possibility of spaces to place it. Due to its large size it was deemed that we didn't have the space to store it, especially considering we have some upcoming events in the Stuart Hunter pavilion.

Julie also noted that one of the power points outside the canteen is faulty and another in the Tom Roberts is also not working.

- Ash to follow up with an electrician.

Ash

After last month's meeting Corey Saitta corresponded with Ash and asked if the list of potential athletes for the West Vic Academy can be developed at this meeting.

- Rod will accumulate a list of the highest point scoring performances that Ash can pass on to Corey

Ash reported that the booking component of the BRAC website has once again failed and needed repairs. The result of this was Ben Foster temporarily patch fixing the website but declaring that the website needs urgent upgrades ASAP. His recommendation was that it will cost \$600 to upgrade the website.

- With the ongoing debate about whether to switch to another website this was another piece of evidence that BRAC should consider developing a new website.
- John declared that his quote still stands that he presented at a previous meeting.
- Rod was also happy to get a quote from Hein Reimert (Eureka athlete) about a website development.
 - Ash noted that we don't want to fall into the trap again of having an individual develop a website and have full control.
- Decision to be made at the next meeting.

Rod

Rod wanted it noted that Eureka will be using the one free usage of the Stuart Hunter pavilion for Dean Ryan's coaching seminar on the 3rd of February.

John

Nil

Helen

Nil

Marita

Nil

Steve

Nil

Paul

Nil

Michelle

Nil

Marita

Nil

Next Meeting: 25th of February 2019

Agenda Items Due: 24th of February 2019

Meeting Closed: 9:03pm

